

Grundfos' Personal Data Protection and Privacy Statement

I. Introduction

This statement relates to Grundfos (Singapore) Pte. Ltd. ("Grundfos"), and outlines Grundfos' policy in respect of compliance with the obligations under the Personal Data Protection Act 2012 (the "PDPA") in relation to the collection, use and disclosure of personal data.

This statement relates to personal data supplied by you to Grundfos on this website, as well as to personal data supplied by you to Grundfos through other mediums.

II. Objective

The fundamental objective of this policy is to simultaneously establish and affirm Grundfos' commitment to protecting the personal data and consequently the privacy rights of individuals in accordance with Grundfos' obligations under the PDPA.

III. Personal Data Protection Principles under the PDPA

Grundfos is committed to performing its obligations with the Personal Data Protection Principles contained in the PDPA. In short, unless exceptions under the PDPA apply, Grundfos will:

- a. Obtain consent of an individual before collecting, using, or disclosing the personal data for a purpose;
- b. Collect, use or disclose personal data only for purposes that a reasonable person would consider appropriate in the given circumstances;
- c. Inform the individual of the purposes for the collection, use, or disclosure of the personal data, on or before collecting the personal data;
- d. Allow individuals to verify and correct the personal data that is in Grundfos' possession or control;
- e. Make a reasonable effort to ensure that personal data collected by Grundfos is accurate or complete, if it is likely to use the personal data to make a decision affecting the individual concerned, or to disclose the personal data to another organisation;
- f. Put in place reasonable security measures to protect the personal data in Grundfos' possession or control;
- g. Retain personal data only for as long as is necessary for legal or business purposes;
- h. Not transfer personal data outside Singapore unless the recipient complies with the PDPA requirements;

- i. Develop data protection policies and make information about such policies accessible to the public; and
- j. Be responsible for the personal data in Grundfos' possession or control, including personal data that is being processed by its data intermediaries.

IV. How Grundfos uses your information

The personal data collected from you by Grundfos is valuable in improving Grundfos' range of services. In this regard, Grundfos would like to provide its assurance that your personal data will be treated as confidential.

Grundfos will also use your personal data for the purposes of ensuring our services to you are kept at the highest level and also for keeping you informed about our products, services and other opportunities within Grundfos that you might be interested in.

V. Data security

Grundfos has put into place security measures which protect personal data from misuse, loss or destruction, and which protect personal data from unauthorised access.

VI. Retention

The personal data collected from you by Grundfos is retained for as long as the purpose for which the personal data was collected continues. Thereafter, Grundfos will destroy the personal data unless it is necessary to retain the personal data longer for Grundfos' satisfaction of legal, regulatory or accounting requirements, or to protect Grundfos' commercial interests.

VII. Disclosure

Grundfos will not disclose your personal data to external parties unless Grundfos has your consent or is under a legal obligation or any other duty to do so.

VIII. Transfer of data to other countries

The personal data collected from you by Grundfos may be transferred within the Grundfos Group. This will include transfer to other parts of the Group in other countries which may not have a level of data protection equivalent to Singapore. However, Grundfos pledges its intention to comply with the PDPA and will ensure that organisations in other countries which receive personal data from Grundfos will be aware of the protection as specified by the PDPA. In doing so, we will ensure compliance by our staff with the strictest standards of security and confidentiality.

IX. Cookies

It is common practice to use cookies to "remember" information about your preferences when you visit our website. You may set up your web browser to accept or reject our cookies. Most Internet browser software can be set such that all cookies are blocked, or to enable you to receive a warning before the storage of a cookie.

X. Your rights and how to contact us

You may request access and correction to your personal data that is held by Grundfos under certain circumstances. If you wish to access or request for the correction or deletion of any personal data that is held by Grundfos, or if you wish for clarification on any questions that you may have regarding Grundfos' Data Protection and Privacy Statement, you may contact us at dpo@grundfos.com. Likewise you may contact us where there has been a suspected breach of the PDPA.

XI. Changes to our personal data protection and privacy statement

Grundfos updates its Personal Data Protection and Privacy Statement from time to time. Hence, we advise that you regularly check this Website for the purposes of familiarising yourself with the latest version of our Personal Data Protection and Privacy Statement.