

## **Privacy Notice for Corporate Social Responsibility (CSR)**

**Grundfos (Thailand) Company Limited** (hereinafter referred to as the “Company” “we” or “us”) values your privacy and strives to protect your personal data (“Personal Data”) pursuant to the Personal Data Protection Act B.E. 2562 (“PDPA”) and its subordinate laws issued thereunder, including any amendments which may be made thereto. In order to ensure that the Company will protect and retain your personal data in accordance with the laws on Personal Data Protection, and to inform and notify you about the collection, use and/or disclosure of your personal data (hereinafter referred to as “Data Processing” or “Personal Data Processing”), your rights as a data subject and our contact details, this Privacy Notice is therefore made as follows:

### **1. Collection of Personal Data**

The Company collects and uses many kinds of Personal Data, depending on the circumstances that are relevant to the processes of corporate social responsibility. The Company directly collects your Personal Data as follows:

- 1.1 Personal details: First name and surname, gender, date of birth, personal identification number, passport number, photograph as appears in the identification card or passport, occupation, signatures, other photographs, CCTV images/footage;
- 1.2 Contact details: Address, telephone number and email address;
- 1.3 Program participating details: Information stated in your participation document; and
- 1.4 Sensitive Data: such as religion, health data (for example, food allergies, drug allergies) and so on. In addition, the Company may also collect some sensitive Personal Data about you for use in participating in corporate social responsibility activities. However, the Company will not collect, use and/or disclose this type of data without your explicit consent unless the law allows the Company to do so.

Sources of data for the collection of Personal Data, such as:

- (1) Information obtained directly from you as part of registration or signing up to participate in activities with the Company or through the Company's website or from an identity document such as identity cards, passports, driving licenses, etc.;
- (2) Contacting you through participation in activities or by other methods, such as recording pictures and/or audio recording equipment, etc.;
- (3) All conversations between you and the Company including recordings of conversations by telephone, letter, email, memos or any other method.

## **2. Purposes of collection, use and disclosure of Personal Data**

Pursuant to the purposes, the Company may process your Personal Data in accordance with applicable law and a legal basis. The legal basis on which the Company performs such processing are as follows:

**2.1 Legitimate Interest Basis :** The Company processes your Personal Data based on this legal basis by considering your fundamental rights, and such Data Processing is limited to the Company's interest. The purposes of data processing are:

- To communicate with you about the information of the Company's activities.
- To take photos and record videos of you and the atmosphere of the event.
- To promote the activities of the Company.
- To prepare documents for illustrations to keep them as part of the Company's historical records which may be broadcasted or published in a book or through the Company's online media.

**2.2 Consent Basis :** The Company relies on this legal basis for the Personal Data Processing for certain purposes pursuant to your consent given to the Company. To process your Personal Data for organizing company's activities and your participation in activities and to examine and collect evidence of identity verification documents, this may include documents containing sensitive personal information such as religion, health data and food allergies.

Under circumstances where it is necessary for the Company to collect your Personal Data and you refuse to give your Personal Data to the Company, the Company may refuse to take other relevant actions.

### **3. Disclosure of Personal Data**

The Company may disclose or send your Personal Data to third parties in order for these individuals to process your Personal Data in the following ways:

3.1 Subcontractors, brokers or any service providers working for the Company or providing services to the Company such as data processors, reporters/press, photographers and the media including their sub-contractors, service providers, directors and officers;

3.2 Various government agencies involved in organizing activities at that time;

3.3 Financial institutions and payment service providers, insurers and agents or brokers of the insurers, securities companies, advisors and professional service providers;

3.4 A person assigned to manage any of your interests;

3.5 Intermediaries, contact persons and your representatives;

3.6 Any person who orders or manages affairs on your behalf (such as attorneys, lawyers, etc.); and/or;

3.7 Any person whom the Company has been ordered by you to disclose your personal information for.

### **4. Transfer of Personal Data overseas**

The Company may be required to send or transfer your Personal Data overseas for storage and/or processing in the performance of a contract entered into between you and the Company. The Company will not allow unrelated persons to access the Personal Data and the Company will lay out appropriate security measures.

## **5. Retention of Personal Data**

The Company will collect your Personal Data for as long as it is necessary to carry out the purposes of collecting and processing such Personal Data which related to organizing activities, recording activities, publicize/advertise activities and/or to comply with related applicable laws. The Company will retain your Personal Data for a period of 1 year after the expiration of your participation in corporate social responsibility activities. The Company will destroy, delete, or make Personal Data non-personally identifiable information, unless there is a legal obligation or technical reasons whereby the Company may keep your Personal Data for a longer period of time.

## **6. The Right of Personal Data Subject**

You are entitled to exercise the rights of data subject in accordance with the laws on Personal Data Protection, whereby the Company will respect your rights and proceed complying with the law, statute or regulation relating to the processing of your personal data under certain circumstances promptly. You have the rights to process your personal data as follows:

### **6.1 Right to withdraw consent**

In the event that the company processes your personal data pursuing to your consent, you have the right to withdraw your consent for processing your personal data to the company at any time. The company may however continue to process your personal data on the ground of another lawful basis.

### **6.2 Right of access**

You have right to request for a copy of your personal data from the company.

### **6.3 Right to rectification;**

You have right to rectify your personal data to be accurate, up-to-date and complete.

### **6.4 Right to erasure**

You have the right to request the company to delete, destroy, or anonymize your personal data in the circumstances that there is no reasonable reason for the company to continue processing your personal data. In addition, you can require the company to delete as well as exercise the right to object where is stipulated in the next Article. Nonetheless, the exercise of right hereof shall not be for the purpose of erasure all personal data, and the company shall carefully consider each request by the laws on processing your personal data.

#### 6.5 Right to object

You have the right to raise an objection to the processing of your personal data in certain circumstances prescribed under the laws on personal data protection. Besides, you have the right to object to the processing of your personal data in the case that the company processes your personal data for marketing purposes, recording and analyzing the psychological and behavioral characteristics of individuals (Profiling).

#### 6.6 Right to restriction

You have the right to request the company to restrict of processing of your personal data temporarily, for instance, when you wish the company to correct your personal data or when you request the company to justifying the lawful basis for processing under the laws on personal data processing.

#### 6.7 Right to data portability

In some cases, you may request the company to transfer or transmit your general personal data to other data processor via electronics. However, this right is particularly in the case of your personal data submitted to the company by consent basis, or where such personal data is required to be processed in order to fulfil the obligation under the contract.

#### 6.8 Right to lodge a complaint

You have the right to lodge a complaint to the governmental agencies as well as the Personal Data Protection Committee in the case that you believe that the Company, its employees, or service provider violates or fails to comply with the law on personal data protection or other announcements issued by the virtue of such a law.

At any time, you may exercise your rights by contact the company following information provided in Article 8. of this privacy notice.

The Company may request some certain information from you to verify your identity and ensure your right to access personal data (or to exercise any other rights) to observe the security measures ensuring that your personal data will not be disclosed to any person, who is not entitled to access such information

The Company will endeavor responding to all legitimate requests within 30 days. In some cases, the Company may take more than 30 days if your request is complicated, or you are submitting more than a request.

Unless requesting to exercise your rights to complain about the performance of our personal data protection laws and directly to us. We reserve the right to charge a fee as a fee for processing other requests for rights from personal data subjects. as appropriate but we will notify you clearly which requests to exercise your rights as the subject of your personal data may be subject to such charges.

## **7. Improvement, Review or Amendment the Privacy Notice**

To comply with the Personal Data Protection B.E. 2562, this Privacy Notice will be reviewed and revised by the Company regularly in which it may have affect to this Privacy Notice. You can view the latest changes available through the Company's website.

## 8. Contact Us

If there is reasonable reason to doubt or believe that there is any violation of personal data, complaint, or the exercise of Data Subject rights under this policy or the Personal Data Protection Act B.E. 2562, you can contact the company by:

### **Head of working group on Personal Data Protection Act**

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