

Privacy Notice for Receipts & Tax Invoice

Grundfos (Thailand) Company Limited (hereinafter referred to as the “Company” “we” or “us”) values your privacy and strives to protect your personal data displaying on our process to issue receipts & tax invoices. In order to ensure that the Company will protect and retain your personal data in accordance with the laws on Personal Data Protection, and also inform and notify you about the collection, use and/or disclosure of your personal data (hereinafter referred to as “Data Processing” or “Personal Data Processing”), your rights as a data subject and our contact details, this Privacy Notice is therefore made as follows:

1. Collection of Personal Data

The personal data collected by us, e.g., first name-surname, address, taxpayer number (identification number).

2. Purposes and Legal Basis for Processing of Personal Data

Pursuant to the purpose for issuing Receipts & Tax Invoices, the Company may process your personal data in accordance with applicable law and a legal basis. The legal basis on which the Company performs such processing are as follows:

Purposes	Legal Basis
2.1 To process personal data for issuing Receipts & Tax Invoices, the Company may store your personal data for our convenience and facilitating you in issuing Receipts & Tax Invoices for your use of our service in the next time.	Legitimate Interest
2.2 To use in Receipts & Tax Invoices issuing in accordance with the Revenue Code and other relevant laws or announcements, such as Section 86/4 of the Revenue Code, Notification of the Director-General of the Revenue Department on Value Added Tax (No. 199), etc., and the Company is required to submit such information to the Revenue Department. If you do not provide such personal data, the Company will not be able to issue you a full Receipts & Tax Invoice. However, you will receive an abbreviated Receipts & Tax Invoice from the company at every time of your purchasing of goods and services with us.	Legal Obligation

If you do not wish the Company to store it, you can exercise the right to access as a data subject in accordance with clause 5.

3. Retention of Personal Data

Category/item of personal data and retention period that is first name – surname, address, taxpayer identification number (ID card number) for 10 years from the year in which the Receipts & Tax Invoice is issued. Upon the expiration of such period, the company will delete or make your personal data non-identifiable.

4. Disclosure of Personal Data

The Company may disclose your personal data to a company who is hired by the Company to perform duties in connection with the program for issuing Receipts & Tax Invoices in both of paper and electronic format, including submitting your personal data to the Revenue Department and its

officials as required by law. In case of necessity required by the governmental agencies which have supervisory duties under the laws to request for personal data, i.e., Royal Thai Police, Office of the Attorney General, Court, or officials of government agencies to request for personal data, i.e., investigative officers, prosecutors etc., as well as may disclose to government agencies and government officials for the benefit of the company's legal proceedings.

5. The Right of Personal Data Subject

You are entitled to exercise the rights of data subject in accordance with the laws on Personal Data Protection, whereby the Company will respect your rights and proceed complying with the law, statute or regulation relating to the processing of your personal data under certain circumstances promptly. You have the rights to process your personal data as follows:

5.1 Right to withdraw consent

In the event that the company processes your personal data pursuing to your consent, you have the right to withdraw your consent for processing your personal data to the company at any time. The company may however continue to process your personal data on the ground of another lawful basis.

5.2 Right of access

You have right to request for a copy of your personal data from the company.

5.3 Right to rectification;

You have right to rectify your personal data to be accurate, up-to-date and complete.

5.4 Right to erasure

You have the right to request the company to delete, destroy, or anonymize your personal data in the circumstances that there is no reasonable reason for the company to continue processing your personal data. In addition, you can require the company to delete as well as exercise the right to object where is stipulated in the next Article. Nonetheless, the exercise of right hereof shall not be for

the purpose of erasure all personal data, and the company shall carefully consider each request by the laws on processing your personal data.

5.5 Right to object

You have the right to raise an objection to the processing of your personal data in certain circumstances prescribed under the laws on personal data protection. Besides, you have the right to object to the processing of your personal data in the case that the company processes your personal data for marketing purposes, recording and analyzing the psychological and behavioral characteristics of individuals (Profiling).

5.6 Right to restriction

You have the right to request the company to restrict of processing of your personal data temporarily, for instance, when you wish the company to correct your personal data or when you request the company to justifying the lawful basis for processing under the laws on personal data processing.

5.7 Right to data portability

In some cases, you may request the company to transfer or transmit your general personal data to other data processor via electronics. However, this right is particularly in the case of your personal data submitted to the company by consent basis, or where such personal data is required to be processed in order to fulfil the obligation under the contract.

5.8 Right to lodge a complaint

You have the right to lodge a complaint to the governmental agencies as well as the Personal Data Protection Committee in the case that you believe that the Company, its employees, or service provider violates or fails to comply with the law on personal data protection or other announcements issued by the virtue of such a law.

At any time, you may exercise your rights by contact the company following information provided in Article 7. of this privacy notice.

The Company may request some certain information from you to verify your identity and ensure your right to access personal data (or to exercise any other rights) to observe the security measures

ensuring that your personal data will not be disclosed to any person, who is not entitled to access such information

The Company will endeavor responding to all legitimate requests within 30 days. In some cases, the Company may take more than 30 days if your request is complicated, or you are submitting more than a request.

Unless requesting to exercise your rights to complain about the performance of our personal data protection laws and directly to us. We reserve the right to charge a fee as a fee for processing other requests for rights from personal data subjects. as appropriate but we will notify you clearly which requests to exercise your rights as the subject of your personal data may be subject to such charges.

6. Modification of the Privacy Notice

In order to comply with the Personal Data Protection Act B.E. 2562 this Privacy Notice It may be amended from time to time and the Company will display the current version on the Company's website.

7. Contact Us

If there is reasonable reason to doubt or believe that there is any violation of personal data, complaint, or the exercise of Data Subject rights under this policy or the Personal Data Protection Act B.E. 2562, you can contact the company by:

Head of working group on Personal Data Protection Act

92 Chaloe Phrakiat Rama 9 Road, Dokmai Subdistrict

Prawet District, Bangkok 10250, Thailand

Telephone Number : (+66) 2 725 8999

Fax Number : (+66) 2 725 8998

e-Mail Address : vphraepriungam@grundfos.com